

**ST. TERESA OF AVILA  
SCHOOL ADVISORY COUNCIL MEETING MINUTES  
February 24, 2020**

**1) Call to Order**

- Call to order by Ashley at 6:30pm

**2) Opening Reflection**

- Read by Chris

**3) Introductions/Roll Call**

- Ashley H, Stephanie D, Patti G, Melissa R, Kara L, Jodi G, Kate R, Nicole Zimmerman, Chris McCullough, Rob Maloughney

**4) Kudos - Attitude of Gratitude**

- To Ashley for understanding when the lunch snacks don't go as planned.
- To Patti for coordinating the donation to the church for Friendship Meal
- To Stephanie for helping Ashley purge SAC miscellaneous contents under the gym and in the office storage.
- To save on for the Shrove Tuesday groceries

**5) Additions and Approval of Agenda**

- Ashley approved
- Melissa second

**6) Approval of Jan Minutes**

- Ashley approved
- Melissa second

**7) Principal Report - Nicole Zimmerman**



*Lord, light the path and I will lead others*

*St. Teresa of Avila School Vision Statement: With joyful hearts, we are guided by faith, nurtured by love, enriched by diversity and focused on academic excellence.*

**Principal's Report  
February 2020**

**1. Faith in our School**

- Love Celebration to be held February 14 at 1:30
- Ash Wednesday Celebration: February 26 at 1:30 pm  
We will be entering Lent which is a very sacred time for each of us. We will celebrate our Lenten Mass at 9:30 on March 12.

## **2. Staff Professional Learning**

- First Nations, Métis and Inuit Resources for classrooms
- ACOL Survey
- Math games
- Edsby updates and review
- Teacher collaboration time

## **3. Information Items**

- Pre-Kindergarten and Kindergarten Registrations
  - Registrations are still being accepted. The registration form is available online and can be completed at any time. We have 27 Kindergarten registrations to date and look forward to more registrations.
- Student Focus Group: This year we formed a grade 4 and 5 student focus group. The administration team meet with 12 students, asking them questions about how their learning and socio-emotional needs are being met at our school.
- ACOL Surveys - each year the government sends out a survey to all Grade 4, 7 and 10 parents. These surveys are very important for our school and we invite all parents to complete them.
- Schollie Surveys - each year Red Deer Catholic sends out a faith-based survey to all Grade 4, 7 and 10 parents. Please encourage parents to respond as the data from these surveys helps guide our school improvement goals.
- St. Teresa Valentine's Carnival - was held February 11th from 6:00 - 8:00
- Pink Shirt Day - to be held February 24th
- Mindset Assembly February 27th at 1:15
- One Book, One School - we are excited to be holding another One Book, One School event this year! Thanks to the donation of one of our school families, we will be able to provide a book to each of our school families. The event kick-off will take place on April 30th at 6:00pm and our wrap-up event will be held on May 28th.

## **4. Advisory Question of the Month:**

When you reflect on education spending, what are your top 3 areas of priority? Where do you want to see Red Deer Catholic Regional Schools focus their budget priorities?

## 5. Administrative Procedures Review

[Administrative Procedure \(new\) - Time-Out, Physical Restraint and Seclusion](#),  
[Administrative Procedure 102 - Operation of School Buses in Inclement Weather](#)  
[Administrative Procedure 323 - Students with Severe \(Anaphylactic\) Allergies](#).  
[Administrative Procedure 115 - Social Media](#)  
[Administrative Procedure 322 - Communicable Disease Control and Blood Borne Infections](#).

Share feedback with Nicole ([nicole.zimmerman@rdcrs.ca](mailto:nicole.zimmerman@rdcrs.ca))

## 6. Parent Communication

Parents are always welcome and encouraged to discuss questions or concerns directly with the classroom teacher or the school principal.

## 8) Chairperson Report - Ashley Hutchison

- a) Board Meeting November meeting

## 9) Finance Report

	September 2019	January 2020
Fundraising	\$14,338.31	\$16,425.00
Savings	\$824.69	\$9,796.46 *
Hot Lunch	\$617.62	\$2,384.29

\*\$2,000 to be subtracted by Nicole for Staff Wellness still

## 10) Hot Lunch Report

- Hot lunch will be provided by Boston Pizza
- June hot lunch with The Stash will bring the taco truck for hot lunch. Could create a family event.

## 11) Old Business

- a) Friendship meal
  - i) They were quite low on supplies and graciously accepted the Walmart gift cards.
  - ii) Next event date is March 21, 2021.

## 12) New Business

- a) Shrove Tuesday

- An electricity test was conducted and the griddles/roasters seem to work well. The new griddles are amazing and we look forward to the event tomorrow.
- b) Learn A Thon
- Confirmed switch to a read-a-thon, Ashley will update some drafted items and launch for April.
  - Mainly this event is for fundraising for school field trips.
- c) Student Led Conferences - March 18 & 19
- i) Babysitters are welcome to join the meal with faculty as this worked well last year. (Previously SAC provided separate meals for the babysitters.)
  - ii) New this year will have Grade1 booked one-on-one. All other grades will be student led conferences.
  - iii) Motion to spend up to \$120 for babysitters at the student led conferences in March 2020. Moved by Melisa and seconded by Patti. CARRIED
- d) Bake Sale
- Will run during the student led conferences. Need two volunteers each night. Ashley is coordinating volunteers.
- e) Spring Entertainment
- This year the book doesn't have a movie but we would like to do something on May 28th (ish). SAC to provide a hot dog supper and movie night to celebrate the completion of the book.
- f) Spring Photos
- i) This will be the last year for spring photos.
  - ii) Nicole will confirm the date. Kate and Stephanie will volunteer.
- g) Staff Appreciation
- i) Each year the SAC selects a week in May to celebrate the staff and show our appreciation with a lunch on the Tuesday and a breakfast on the Friday.
  - ii) Week of May 4: Lunch on Tuesday, May 5 & Breakfast on Friday, May 8
  - iii) Volunteers are needed to supervise students so all teachers and staff can eat together, except foundations due to requirements for supervising.
- h) Requests
- i) Event to bring Medicine River Wildlife to St. Teresa as this may align with the new book for One Book One Family. Request to spend up to \$500 for Medicine River Wildlife to set up in the Learning Commons and each grade will attend a 45 min presentation. Moved by Melisa, seconded by Patti CARRIED

- ii) Motion to spend \$1500 for a pair of Virtual Reality goggles that include the computer (no additional ipod, etc needed) so students can travel to virtual locations. **SAC would like Facebook posts to recognize the SAC contribution for these goggles.** Moved by Kate, seconded by Stephanie.  
CARRIED

**13) Closing Prayer**

- Chris

**14) Future Meeting**

- Monday, March 16 at 6:30pm

**15) Adjourn**

7:33pm