

**ST. TERESA OF AVILA  
SCHOOL ADVISORY COUNCIL MEETING MINUTES  
January 20, 2020**

**1) Call to Order**

- Call to order by Ashley at 6:30pm

**2) Opening Reflection**

- Read by Nicole

**3) Introductions/Roll Call**

- Ashley H, Kim S, Stephanie D, Patti G, Melissa R, Kara L, Nicole Zimmerman, Rozalyn Vickery, Jodi G

**4) Kudos - Attitude of Gratitude**

- To santa shop volunteers
- To staff for the Christmas concert
- Student letters of thankyou received to the council for all we do!
- Jodi, Kara, and Kate for helping out with the hot chocolate station at the Winter Carnival
- Steph, Kara and Kate for organizing the fundraising pickups

**5) Additions and Approval of Agenda**

- Kim approved
- Melissa second

**6) Approval of Nov Minutes**

- Roz approved
- Melissa second

**7) Principal Report - Nicole Zimmerman**



*Lord, light the path and I will lead others*

*St. Teresa of Avila School Vision Statement: With joyful hearts, we are guided by faith, nurtured by love, enriched by diversity and focused on academic excellence.*

**Principal's Report  
January 2020**

**1. Faith in our School**

- Advent Mass Week 1: Celebrated December 4, 2019: Congrats 2H and 4S
- Advent Week 2 Liturgy: Celebrated December 12, 2020: Congrats 3L and 2S
- Advent Concert: Celebrated December 18th and 19th
- Epiphany Liturgy: Celebrated January 8, 2020: Led by Staff

## 2. Staff Professional Learning

- Mindfulness: Blessing of the Mindful Nest, how to use it, how to incorporate mindful practices into daily lessons
- Teacher Collaboration: grade teams collaborate on common planning
- Faith Permeation: How to permeate our faith throughout our daily lessons
- First Nations, Métis and Inuit Resources for classrooms

## 3. Information Items

- Winter Carnival: thank you for your support with serving the hot chocolate! Our students had an exciting afternoon playing in the snow!
- Our next Mindfulness Matters Afternoon will be held on January 29, 2020
- School Improvement Plan: We will share a goal sheet with you so you can see what our school improvement goals are for the 2019-2020 school year.
- **RED DEER REGIONAL CATHOLIC EDUCATION FOUNDATION**

Red Deer Regional Catholic Education Foundation is hosting a fundraising event on Thursday, March 5, 2019, at Kerry Wood Nature Centre in Red Deer. The event will be at 7:00 pm.

- **PRE-K and KINDERGARTEN REGISTRATIONS**

Registrations are still being accepted. The registration form is available online and can be completed at any time. We have 70 Kindergarten registrations to date and look forward to more registrations.

## 4. GrACE: Gratefully Advocating for Catholic Education.

Did you know that there is a provincial advocacy group who have formed to advocate for Catholic Education? We also have a local GrACE team as well. The mission of GrACE is to inspire, invigorate and embolden the spirit of Catholic education in order to unite, engage, educate and communicate with one voice.

Did you know that Alberta is one of three provinces in Canada with publicly funded Catholic education? The other two are Ontario and Saskatchewan.

- GrACE Facebook page is [www.facebook.com/GrACE4cathed](http://www.facebook.com/GrACE4cathed)
- GrACE Twitter address is GrACE4cathed
- PACE (Parents Advocating for Catholic Education) Facebook Page is [www.facebook.com/parentsforcathed](http://www.facebook.com/parentsforcathed)
- PACE website: [www.paceredeemer.ca](http://www.paceredeemer.ca)

## 5. Advisory Question of the Month:

Do you have any feedback for our staff in regards to the Advent concert?

## 6. Administrative Procedures Review

[Administrative Procedure 161 - Scent Sensitive Schools](#)

[Administrative Procedure 225 - Special Projects](#)

[Administrative Procedure \(new\) - Time-Out, Physical Restraint and Seclusion,](#)

[Administrative Procedure 102 - Operation of School Buses in Inclement Weather](#)

[Administrative Procedure 323 - Students with Severe \(Anaphylactic\) Allergies.](#)

Share feedback with Nicole (nicole.zimmerman@rdcrs.ca)

## 7. Parent Communication

Parents are always welcome and encouraged to discuss questions or concerns directly with the classroom teacher or the school principal.

## 8) Chairperson Report - Ashley Hutchison

- a) Board Meeting November meeting

## 9) Finance Report

	September 2019	January 2020
Fundraising	\$14,338.31	\$16,425.00
Savings	\$824.69	\$9,796.46 *
Hot Lunch	\$617.62	\$2,384.29

\*\$2,000 to be subtracted by Nicole for Staff Wellness still

## 10) Hot Lunch Report

- Parents missed out on January deadline, next year Ashley will open it up with the Oct-Dec orders
- Golden Chicken BBQ stopped by the school, prices are great at \$5.25 per dish, we will give them a try.

## 11) Old Business

- a) Christmas Hampers
  - i) We did not receive a giving tree this year, but we will get one next year. Red Deer Catholic Social Services in need of grocery cards. \$400.00 in save on gift cards were gifted by the council.

- b) Santa Shop
  - i) Incredible amount of donations, we had lots and a lot of good stuff.
  - ii) Students got to get a couple extra gifts with Roz.
  - iii) Well organized, lots of volunteer support. Positive feedback from staff.
  - iv) We will do this next year, we only need less than half a day to set up.
  - v) Only spent \$25.00 on tape, we made \$545.00

## 12) New Business

- a) Review SAC Bylaws
  - By laws haven't been updated since 2008. Ashley updated them and added in an elected position of Fundraising Coordinator. Council reviewed the new bylaws, all approved.
- b) Friendship Meal
  - Last year was not booked. We received two available dates in June and September, both will not work given time line. We decided we will not be doing a friendship meal this year. Nicole will be booking us for Feb/March 2021. Instead of the meal the council will stock the church pantry up to \$800.00 worth of dry goods. Patty will contact the church for inventory. Motion to approve \$800.00 for the pantry. Approved by Kim second by Melissa
- c) Shrove Tuesday
  - Quote from Save On North came in at \$496.56 (last year we spent over \$800.00 on the food)
  - Save -on will be donating napkins, forks, knives and all the pancake mix! Thank you to Steph for fostering a relationship with Save on!
  - Changing things this year. We will be setting up at least 5 electric griddles across the staff room to cook pancakes, we should be able to finish on time and eliminate the stress of this event. Motion to approve \$350.00 to purchase griddles, spatulas and juice pitches (for pouring pancake mix) Approved by Kim second by Patti
- d) Learn A Thon
  - Possible changes to this to come.
  - Discussing of switching to a read-a-thon, Ashley will update some paperwork and present it to the council next meeting.
  - Decided to give field trip money now, so teachers could plan, based on last years learn a thon income of \$7500.00.

- Field trip money approved at \$400.00 per class (kindergarten, Grade 5 and Foundations) \$7600.00. Motion to approve Kim first Ashley second.

e) Spring Entertainment

- Tabled till next meeting

f) Valentines Carnival

- Roz presented this, Feb 11 is the carnival. Looking for assistance with sponsors and prizes.
- Gave Roz amazon gift card for \$150.00 to purchase prizes. Kim first Patti Second

**13) Closing Prayer**

- Chris

**14) Future Meeting**

- Monday, February 24 at 6:30pm

**15) Adjourn**

8:20pm