

**ST. TERESA OF AVILA
SCHOOL ADVISORY COUNCIL MEETING MINUTES
November 18, 2019**

1) Call to Order

- Call to order by Ashley at 6:30pm

2) Opening Reflection

- Read by Chris

3) Introductions/Roll Call

- Jodi Gaschnitz, Ashley Hutchinson, Kate Romanoff, Nicole Zimmerman, Tara Leis, Stephanie Dieser, Chris McCullough, Melissa Ramsay, and Terry Gosnell.

4) Kudos - Attitude of Gratitude

- To Parent Council from Kathy O'Neill (Grade 3) for the books she was able to purchase.
- To Stephanie for organizing the second fundraiser campaign!
- To Ashley for the constant phone calls she receives.
- To the Volunteers for the October dance: Photo Booth, glowing rocks and RDC students for their help. The Bake Sale items were wonderful.
- To Kate for help with hot lunch! Greatly appreciated this year.

5) Additions and Approval of Agenda

- Ashley approved
- Kate second

6) Approval of Oct Minutes

- Ashley approved
- Jody second

7) Principal Report - Nicole Zimmerman



Lord, light the path and I will lead others

St. Teresa of Avila School Vision Statement: With joyful hearts, we are guided by faith, nurtured by love, enriched by diversity and focused on academic excellence.

**Principal's Report
November 2019**

1. Faith in our School

- Our Grade 5 students attended the Red Deer Catholic School Rosary Celebration on October 29th. It was so wonderful to see the students receiving their rosaries and participating in a living rosary with all of the division Grade 5 students!
- We celebrated our Remembrance Day Celebration on November 7, 2019. We thank Mr. Kuchmack's Grade 3 class for their work preparing this beautiful celebration.
- Advent Concert: Will take place December 18th and 19th at 1:15pm.
- Social Justice - this year each grade level teaching team has planned a social justice activity. They have aligned the activity with one of the Seven Catholic Social Teachings.

GRADE	PROJECT(S)	TIME OF YEAR	CATHOLIC SOCIAL TEACHING FOCUS
Pre-K	Christmas Cards to deliver in the community	December	Call to Family, Community, and Participation
Kindergarten	Prepare gift and program to present to seniors	April	Call to Family, Community and Participation
Grade 1	Valentine's Cards for seniors	February	Call to Family, Community and Participation
Grade 2	Placemats for The Mustard Seed	December	Call to Family, Community and Participation
Grade 3	Christmas Cards for the community	December	Call to Family, Community and participation
Grade 4	SADD Campaign	December	Rights and Responsibilities Care for God's Creation
Grade 5	Christmas cards for the community SADD Campaign	December December	Call to Family, Community and Participation Rights and Responsibilities Care for God's Creation
Foundations	Coffee Cart & Popcorn Program for Staff	Year-Round	Call to Family, Community and Participation
Staff	Cooking for St. Teresa's Breakfast Program	September	Call to Family, Community, and Participation

Whole School	Terry Fox Run Toonie For Terry Bus Driver Appreciation Week Cards Food Drive for Red Deer Food Bank Food Drive for St. Vincent de Paul	September October November December	Call to Family, Community and Participation Preferential Option for the Poor
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2. Staff Professional Learning

- Review of Edsby and updated features
- Staff meeting
- Grade Team Collaboration
- Behavior Support Ideas and Best Practices
- Re-Defining Recess; Ever-Active Schools Presentation

3. Information Items

- Wellness/Health Champions: these students attended a training workshop on October 23rd. We were so pleased with the way these students represented our school!
Our Wellness Champions are organizing THE BIG CRUNCH to be held November 22nd.
- Halloween Family Dance: Thank you to all School Council members who organized and volunteered at this event! It was a wonderful and fun afternoon for our families!
- Counselling Program: Our first Mindfulness Matters Afternoon was a great success!
 - [Red Deer Catholic Media Release Link](#)
 - [Red Deer Advocate Article Link](#)
 - [Lacombe Online Article Link](#)
- We are excited for our second Mindfulness Matters afternoon to be held on November 21, with our focus this month being:
Breathing/Breathing/Progressive Muscle Relaxation.
 - [One Minute Breathing Exercise Link](#)
 - [Step by step Breathing Video - 2 mins - Link](#)
 - [3 Minute Mindful Breathing](#)

- Scholastics Book Fair: Was held in our Learning Commons October 29 - November 8, we thank Mrs. Fox for organizing this fair for our families!
- Parent Teacher Interviews: November 6th and 7th, were a great success! We thank Mrs. Mauro for holding our first ever Badminton Jamboree on the Thursday evening of interviews!
- Student Teachers and Student Educational Assistants: We are blessed to have 3 student teachers in our school: Mr. Brett Cote with Mrs. Dixon, Mrs. Candance Marshall with Mrs. McInenely and Mrs. Bowers and Mr. Patrick Sweiger with Mrs. Schmucker and Mrs. Mauro. They will be with us until December 16th. We also have a student Educational Assistant, Judith who will be in Mrs. Martel's kindergarten classroom until December 6.
- Our division First Nations, Metis and Inuit Support Team will be joining our school on November 14 and November 21 to model Talking Circles in some of our classrooms. Talking Circles are based on the sacred tradition of sharing circles and are used in classrooms to create a safe environment in which students can share their point of view with others.
- Rocks and Rings will be held at our school on November 15. All Grades 1- 5 students will have the opportunity to participate. This program teaches students a variety of drills, relays and team-building activities that introduce students to the sport of curling. A special thank you to the generous donation from one of our amazing school grandparents!
- Looking ahead: November 26 Gymnastics equipment will arrive and will be set up in our gymnasium.

4. Administrative Procedures Review

[Administrative Procedure 310 - School and Classroom Management](#)
[Administrative Procedure 114 - Use of Cell Phones and Personal Electronic Devices in Schools](#) Share feedback with Nicole (nicole.zimmerman@rdcrs.ca)

5. Parent Communication

Parents are always welcome and encouraged to discuss questions or concerns directly with the classroom teacher or the school principal.

8) Chairperson Report - Ashley Hutchison

- a) Board Meeting Min-October meeting
- b) Ashley is the representative for our School Councils in Alberta. She is learning more about the role.
- c) Parents are encouraged to complete the government online survey before December 6.

9) Finance Report

	September 2019	October/November 2019
Fundraising	\$14,338.31	Deferred to next meeting.
Savings	\$824.69	Melisa to review with Marion.
Hot Lunch	\$617.62	

10) Hot Lunch Report

- New restaurant was used: Quesada. Went well and we will book them again. Very organized and detailed. All their containers are recyclable and we can notify teachers next time about recycling.
- Requests will be sent out to inquire if St Joseph would be interested to prepare lunch in addition to the breakfast program. Ashley, Melisa, and Chris will meet with St. Joseph to discuss further for January.
- Freshii chicken noodle soup was more of a noodle bowl than a soup. Ashley will provide feedback to Freshii.

11) Old Business

- a) Halloween Dance
 - i) October 27 from 2-4pm
 - ii) Approximately 86 families (down from last year due to enrollment decrease). \$400 raised.
 - iii) Pumpkin carving contest wasn't as popular this year but still about 25 submitted. There was a 4th prize due to a tie.
 - iv) Next year no major changes. The day of the week is likely to stay the same (Ashley will check with Kim to see if the DJ is booked for next year.)
- b) Bake Sale
 - i) Funds raised were less than normal (\$403.60) but item pricing was reduced this year so that more families could purchase items.
- c) DFS/Moms Pantry Fundraiser
 - i) Currently open if we want to purchase. About 10% of families participated. Next year there is a company that sells all the products and Stephanie may look into using them.

12) New Business

- a) Review SAC Bylaws
 - Need to add a formal position for the Fundraising Coordinator. Ashley and Nicole will review other councils and will present for January meeting.

- b) Christmas Hampers changed to gifts
 - The school has supported the hampers for the school families in need. This year we will contribute \$400 to the Giving Tree through to the Catholic Services. Moved by Melisa, seconded by Stephanie. CARRIED
- c) Santa Shop
 - Nicole met with the staff and everyone is interested in this again. We will use the learning commons separate room for the event. Teachers would like to use vouchers (similar to the cake walk) so that all students will be provided vouchers to shop. The students will wrap the presents with their spirit buddies - what a great idea!
 - Motion to spend \$300 toward the Santa Shop costs. Moved by Melisa, seconded by Stephanie. CARRIED.
- d) Winter Carnival
 - Dec 6. Request for a hot chocolate station out of the kitchen (side door). Chris to contact Tim Hortons for hot chocolate.
 - Friendship meal was not booked for 2019/2020 school year and available dates are not at a good time (June or summer).
- e) Teacher Wishlist - Staff Wellness
 - Motion to spend up to \$2,000 for Staff Wellness. Moved by Ashley, seconded by Kate. CARRIED
- f) Shrove Tuesday
 - Holy family has electric griddles throughout the school and we would have to plan out the breakers (electricity issue). St. Joseph may be able to provide pancakes and sausages (for a price). Stephanie will continue to follow up with Costco.
 - Volunteer process needs to be through Google (Terri needs time slots to set up) and then the organizer can contact volunteers the day before.
- g) Signing Authority
 - Kim, Ashley, Mel and Terri; add Steph and Kate.
 - Motion to remove Kim and Lynsey and to add Kate and Steph.

13) Closing Prayer

- Chris

14) Future Meeting

- Monday, January 20 at 6:30pm

15) Adjourn